

GRAND FORKS COUNTY COMMISSION MEETING

April 2, 2013 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Pic, Murphy, Knauf, Malm and Schmisek present. Commissioner Malm participated by telephone until 5:34pm.

Moved by Murphy, seconded by Knauf, to approve the minutes of the meetings on March 19, 2013 and March 25, 2013. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to approve the order of the agenda removing item 7, Enhanced Use Lease Developer RFQ and item 12, Tyler Technologies Agreement. Motion carried unanimously.

Moved by Murphy, seconded by Schmisek, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #165426-165611 in the amount of \$803,126.22; employee status changes for Johnathon Werner Kriegh, Michon L Tronnes, Donna Duley and Susan Hartz; Gaming Site Authorization for Racers Bar, Manvel, ND and a Game of Chance Permit for the UND Wildlife Society. Motion carried unanimously.

Lou Lombardi, Veterans Service Officer, addressed the board.

Moved by Schmisek, seconded by Knauf, to approve out-of-state travel for Lou Lombardi to attend the National Association of County Veterans Service Officers (NAVCSO) in Reno, Nevada, June 2-7, 2013. Motion carried unanimously.

Eric Icard, Grand Forks Regional Economic Development Senior Business Development Officer, addressed the board.

Moved by Schmisek, seconded by Murphy, to accept the proposal received from Jeffrey Donohoe Associates, LLC for a Sensor Test Range Feasibility Study for up to \$75,000. Motion carried unanimously.

Jim Campbell, Emergency Management Director, gave a flood update.

Moved by Knauf, seconded by Murphy, to approve the Grand Forks County Emergency Declaration:

WHEREAS, Grand Forks County has the potential for damage to roads, bridges, culverts, farmlands, homes, businesses and other public facilities from overland flooding and the flooding of tributaries to the Red River of the North as it reaches or exceeds flood stage;

WHEREAS, the impact of these potential damages may threaten the health, well-being and public safety of citizens in Grand Forks County; and

WHEREAS, the cost of cleanup, repair and replacement of such damaged facilities may be in excess of available County resources.

Now, THEREFORE, BE IT RESOLVED that Grand Forks County, a municipal corporation by and through the Board of County Commissioners, Grand Forks County, North Dakota, declares Grand Forks County, its cities, its public and private areas, to be an emergency area and orders the activation and utilization of the Emergency Operations Plan, its procedures, attachments and

appendices to monitor the situation, develop a detailed damage assessment, alleviate hardship and initiate appropriate relief actions and mitigation measures by departments and agencies of local government to limit the hardships and impact of the emergency upon the citizens of Grand Forks County.

DATED at Grand Forks, North Dakota, this 2nd day of April 2013. Motion carried unanimously.

Amber Gudajtes, Tax Equalization Director, addressed the board.

John Herz, Grand Forks City Assessor, addressed the board.

Moved by Murphy, seconded by Knauf, to approve the 2011 abatement applications for the Housing Authority of the City of Grand Forks for the following parcels: 44-1206-00145-000, 44-3203-00002-000, 44-3203-00012-000, 44-1221-00002-002, 44-1344-00152-000 through 44-1344-00156-000, 44-1344-00158-000, 44-2624-00001-000 through 44-2624-00025-000, 44-2624-00028-000 through 44-2624-00043-000, and 44-2624-00044-000 through 44-2624-00073-000. Motion failed with Murphy voting aye and Schmisek, Malm, Knauf and Pic voting nay.

Lane Magnuson, County Planner, addressed the board.

Moved by Knauf, seconded by Malm, to approve the Rezoning, Variance and Special Use Permit requests of Farmers Elevator Company of Honeyford with the following conditions: (1) The applicant shall construct the turn lane in accordance with the site plan and design specifications of the County Highway Department prior to construction of any buildings onsite. (2) The applicant shall sign a hold harmless agreement provided by the County to allow construction within the road right-of-way. (3) The posted speed limit on County Road 2, along the subject site, shall be reduced to 25 mph. (4) Chemical treatments to the gravel surfaces shall be applied as needed to control dust onsite. (5) All bulk chemicals shall be kept in accordance to State and EPA regulations at all times. Motion carried unanimously.

Mr. Magnuson reported that Ms. Katie Haarsager, Enbridge Community Relations Advisor, will meet with the Grand Forks County Planning Commission regarding the Sandpiper Pipeline on May 14, 2013. He will brief the Grand Forks County Commission after that meeting.

The public hearing for two Applications for Property Tax Incentives for New or Expanding Business for Dakota IV W, LLC was opened. No one from the public commented. The public hearing was closed.

Leif Larson, Brown Corporations Lead Staff Accountant and Nick Brown, Brown Corporations Vice President, addressed the board.

Moved by Malm, seconded by Schmisek, to table discussion on the New and Expanding Business exemption for two grain bins until the next meeting, April 16, 2013. Motion carried unanimously.

Moved by Schmisek, seconded by Knauf, to approve a New or Expanding Business Exemption for Dakota IV W, LLC for a 9,000 square foot steel warehouse for five years as follows: 100% for the first year, 80% for the second year, 60% for the third year and 40% for the fourth and 20% for the fifth and final year, beginning in 2013. Motion carried unanimously.

Ed Christ, Social Service Director and Wayne Piche, Social Service Family Services Supervisor, addressed the board regarding the foster care case load and the need for additional staff. This will be discussed at the next Administrative Services Committee meeting.

Commissioner Malm left the meeting at 5:34pm.

Brian Osowski, AMKO Advisors, addressed the board regarding bond refunding opportunities.

Bridgie Hansen, Juvenile Detention Administrator, addressed the board.

Moved by Murphy, seconded by Knauf, to approve reclassifying a Juvenile Detention Sergeant position to a Lieutenant position. A new Position Analysis Questionnaire (PAQ) will be completed for the position and it will be forwarded to Springsted. Motion carried unanimously.

Moved by Murphy, seconded by Knauf, to forward three Juvenile Detention Correctional Officer II revised job descriptions to Springsted. Motion carried unanimously.

Moved by Murphy, seconded by Knauf, to approve changing Policy 104-01 Vacation Benefits to require vacation hours in excess of 240 hours be used prior to December 31st, effective 2013. Mr. Nierode will rewrite the policy for approval at the next meeting. Motion carried unanimously.

Debbie Nelson will ask Dean Dahl if he can write a program to automatically send an email to Department Managers when their staff exceed 240 vacation hours.

Ed Nierode will send the Exit Interview Form out to Department Managers for their comments on the form.

Commissioners Knauf and Schmisek, along with Debbie Nelson, will draft a policy for granting New and Expanding Business Exemptions. This will be brought to a future meeting for discussion.

Moved by Schmisek, seconded by Knauf, to adjourn. The meeting adjourned at 6:13pm. The next meeting will be held on April 16, 2013.

Cynthia Pic, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor